

Ashill Village Hall

Minutes of the meeting held on Tuesday 4th April 2017 at 7.40pm

Present: Nick Keen (acting chair), Sue Treseder (secretary), Nicky Summerfield (treasurer), Gary Foster, Becky Derby, Barbie Bradbury, Gary Adamson, Helen Gibson, Martyn, Fewtrell, Viv Perry, Tony Sanders

Apologies: Pat Blackman

Minutes of the meeting held on Tuesday 28th February 2017 were agreed and signed by the acting chair.

Matters Arising:

- a) **Safety Checks** – It was agreed to authorise TSTC to do the checks in future. Sue has cancelled the Chubb contracts.
- b) **Oil Boiler servicing** – It was agreed to ask NJT to do this in future along with the Gas servicing.
- c) **Pig Race Night** – a thoroughly enjoyable evening. The door takings covered the outgoing costs and the bar made around £200 profit. The organisers do a game show type evening which it was agreed would be good for a future event.
- d) **A/V system** – Martyn reported that this has been successfully installed. The switches need repositioning as they are behind the screen when it is lowered. Sue will check insurance cover for the equipment. It was agreed to tighten up on security: a key will be kept at the pub for skittle teams to use and the key safe code will be changed quarterly for private parties.
- e) **Wildlife areas / tennis court** – Stage 1 is completed at a cost to the Hall of £350 and has been a real success with regard to encouraging village participation. Blackdown Hills are very pleased. It would be good to encourage local children to plant bulbs in the tubs in the autumn. No progress as yet on the tennis court maintenance.
- f) **Internet Banking** – It was agreed to open a Treasurer's account which requires one signature from a choice of 3 signatories. Nicky to organise.

Future Events:

- a) **Beer Festival** – just asking for sponsors and ordering of beer left to do. Becky to send all committee members a copy of the letter to sponsors, so that everyone can try to ask for sponsorship. Becky to keep an updated list of who has already been asked.
- b) **Easter egg hunt** – some eggs have already been donated from the community. Nick will organise the event but is away on the actual day so Barbie will run it. It was agreed Nick can have £30 to buy eggs. Barbie will organise a scavenger hunt – weather dependent!
- c) **AGM** – Sue will do a poster to advertise the AGM with the attraction of a free glass of wine and a demonstration of the new A/V equipment. The bar will be open. Helen and Nicky are not standing for re-election.
- d) **Summer Party** – children's party on 9th September
- e) **Other Dates:** Film Night (Nick & Nicky) – 14th October; Game show (Martyn) – November; Bonfire Night – 11th November.

Cleaning: The Hall is not always being cleaned adequately after events. Only 3 committee members are on the cleaning rota and they cannot be expected to do all the cleaning in the interval between the paid cleaner doing his monthly clean. It was agreed that the deposit will only be returned if we

are satisfied with the condition of the Hall, otherwise it will be used to pay for a cleaner. Nick to make this clear on the booking conditions. Barbie will make a list of cleaning materials so Nick can add this to the equipment list.

Energy Efficiency: Nick proposed getting an expert in to do an energy efficiency report on the Hall to identify any problem areas. It was agreed he will email the committee with a costing for the survey to ask for our approval to proceed.

Ongoing Maintenance: after the success in getting volunteers from the village to help with the wildlife project, Nick proposed having a 'Maintenance Day' to get odd jobs done at the Hall.

Booking Secretary's Report: circulated before the meeting. Bookings are tailing off.

Treasurer's Report: Income - £714. Expenditure - £2,003. Bar monies to be paid to Nicky asap. It was proposed reviewing the Hall Insurance for next year. Sue to get other quotes. EDF bill seems high – the energy efficiency survey should be able to check this.

AOB:

- a) **The website** needs updating – Barbie to liaise with Steve Moutarde.
- b) It was agreed Becky can buy a **new ice machine** for the bar. She will research models/prices and contact the committee for approval. It was agreed she can buy **new optics**.
- c) Gary F mentioned that at one time the Parish Council had offered to pay for **Christmas lights** in the village. Pat to check if this offer is still available. Opinion needs to be canvassed as to whether the village would actually want this.

Date of Next Meeting: AGM 21st April 2017 at 7.30pm

There being no other business the meeting closed at 9.30 pm

(After the meeting Martyn demonstrated the new A/V installation to committee members. There needs to be a discussion on use and security of the equipment).